FDOT COMPUTER SECURITY ACCESS REQUEST (CSAR)

DMS VPN ACCESS REQUEST FORM - (Non-DOT Employees)

The Florida Department of Transportation (FDOT) is responsible for requesting and maintaining the Virtual Private Network (VPN) user access control list (ACL) which permits access to a remote user to the State's network through the Florida Department of Management Services (DMS). This document is the application to establish connection between a user's individual machine and FDOT's networks.

Project Manager/ DOT Representative:

Purpose and Reason for VPN access:

_____

_____

By my signature below I am acknowledging:

- That VPN access is the best means for providing the data and information needed for the user to conduct business on behalf of FDOT.

- I understand that the Department can cancel the VPN access due to the user/vendor's non-payment of monthly services to DMS. If the cash bond/check deposit on file does not settle the remaining balance, then my cost center will be responsible for the outstanding amount. When VPN service is cancelled due to non-payment, the user will need to reapply for access by submitting a new form and cash bond/check deposit to DOT.

DOT Project Manager Name: _____

DOT Project Manager Signature: _____ _____
Date

Cost Center Manager Name: _____ **Org Code:** _____ **EO:** _____

Cost Center Manager Signature: _____ _____
Date

Vendor Acknowledgement:

By my signature below I am acknowledging:

- Pursuant to FL Statute 282.711, I understand that I am assuming responsibility to pay the VPN monthly fee payable to the VPN Provider. The current rate can be accessed at:
  http://www.dms.myflorida.com/business_operations/telecommunications/suncom2/data_services/
  remote_access_virtual_private_network_vpn/vpn_rates

- I understand in the event my VPN account becomes 90 days delinquent on any payment due, The Department will terminate the VPN account. Once my VPN account is terminated, I will need to re-apply for access by submitting a new form.

- VPN access is only to be used for the communicated DOT business and upon such a time that the project is completed and or the VPN access is not needed, I will communicate this to the DOT Project Manager in order to terminate access.

- I understand the FDOT does not allow split tunneling for VPN access. This means that during a VPN session with FDOT, I will not have direct access to my local area network.

- I understand that if technical assistance is needed, the VPN user is responsible for contacting the Department of Management Services Helpdesk by email at SUNCOM.Helpdesk@dms.myflorida.com or by phone at 1-888-478-6266 (toll-free).

DMS VPN ACCESS REQUEST FORM - (Non-DOT Employees)
Continued

Customer Service Address:

Company Name _____

Street Address _____

City _____

State/Zip Code _____ County _____

Contact Name _____

Contact Phone No. _____

Email Address: _____

Technical Contact Information:

Contact Name _____

Contact Phone No. _____

Contact Email Address: _____

Customer Physical Address (if different from service location):

Company Name _____

Street Address _____

City _____

State/Zip Code _____ County _____

Contact Name _____

Contact Phone No. _____

Email Address: _____

User ID for VPN Client:

User Name _____

User ID _____

User Phone No. _____

User Email Address _____

Vendor Signature:

_____   _____
Print name   Date

_____   _____
Signature   Date